

# Guide to...

## OSIRIS

### 1. Content

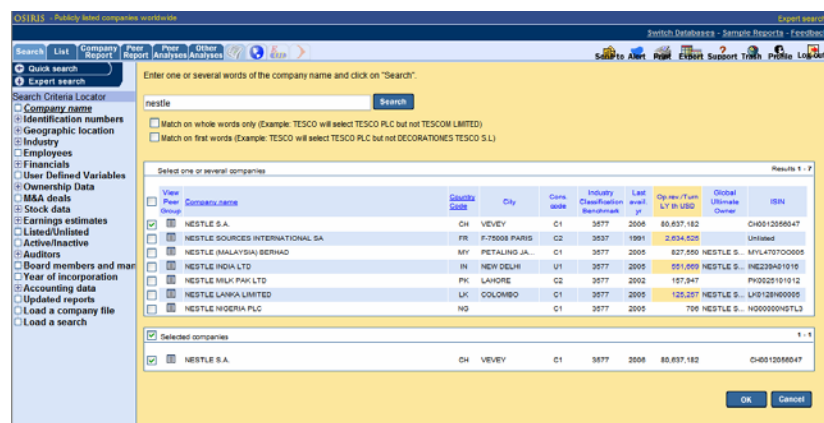
**OSIRIS** is a database containing up to 10 years financial information for publicly listed companies worldwide.

### 2. How to get started

To use OSIRIS, login to the **Anglia Ruskin University Digital Library** at <http://libweb.anglia.ac.uk>. Choose SubjectSearch, then 'Business' from the Subject drop down menu on the left, then 'Company Information'. Alternatively, click on 'Find database' at the top and type in 'OSIRIS'. Click on the underlined name of the database.

### 3. How to find information on a specific company

At the first screen, you can choose 'Expert search' or 'Quick search'; 'Expert search' gives you more search criteria. To search for a company by name in 'Expert search', click on 'Company name' (left hand side). Type the name in the search box and click on 'Search'. Tick the box next to the company you need from the list. Click on 'OK'.



### 4. How to identify a group of companies

You can begin your search for a group of companies by **industry, region, turnover** or **number of employees** etc, by clicking on the options on the left of the original expert search screen.

Once selected, e.g. 'geographic location' and 'world region/country', type in the details or in this case, choose from the list eg. 'Scandinavia'. Click on the forward arrow, then click on 'OK'. Then click on 'list' (top left) and 'OK' (bottom right) to see a list of the companies that you have selected.

Once you have started your search, you can **modify** it. For example a regional search will give you all the companies in the selected region, listed by turnover. You

can modify it by clicking on another 'Search criteria locator' on the left, for example, choose type of industry. You can further modify it by minimum and maximum number of employees.

To search by **SIC codes** (Standard Industrial Classification), select 'Expert search'. Choose 'industry/activity' from the list on the left of the screen and then 'UK SIC'. Select from the options: 'hierarchical', 'alphabetical' or 'SIC code'

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## 5. How to display the result

To view the **list of companies**, choose 'list' from the tabs along the top of the screen. At this point, select a format for viewing from the list shown or choose the default by clicking 'OK' and the list of companies will appear on the screen.

To view the **company report**, choose 'company report' from the tabs along the top of the screen. The standard company report includes company activities, financial information such as income statements and balance sheets, directors and contacts, as well as information about holding companies and subsidiaries.


To view the **peer report**, choose 'peer report' from the tabs along the top of the screen. This will use the default peer group for the company. You can view the information in tables or as graphs. These can all be exported into your own work


Additional analyses including segmentation, aggregation and distribution can be carried out by clicking on 'Other Analyses' from the tabs along the top of the screen.

To carry out **peer analysis** for specific groups companies, choose 'peer analyses' from the tabs along the top of the screen. You can then search for the companies that you want to include in your comparisons

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## 6. How to print and save results

To **print** text, tables or graphics, click on 'print'  (top right). Choose the 'current report', 'all reports' or a particular range of reports. Click on 'OK' when ready.

To **save** text, tables or graphics, click on 'Export' , select the format, then 'current report', 'all reports' or a range of reports and click on 'Export'.

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## 7. Help

If you have any problems or queries a **help** screen is available if you click on 'Support'  at the top right of the screen. Then select 'Product user guide', 'FAME support centre Web site' for example. To start again and erase your previous searches, click on 'Trash'  (top right).

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## 8. How to Quit

When you have finished using FAME, click on 'logout' at the top right of the screen and then click on 'If you want to end this connection, click here'. To return to the **Anglia Ruskin University Digital Library** close down the page by clicking on the 'x' at the top right.