

Guide to...

Human Resource Management Resources

1. Books, e-books and other materials

Use the Library website Quick Search at www.libweb.anglia.ac.uk, to locate books, e-books and multimedia materials on your subject. You can search for specific items, such as those on your reading list, or to find out what is available on a specific topic. A demonstration of searching for a specific book can be found in Pilot, the University Library's online tutorial, at www.libweb.anglia.ac.uk/pilot/module1/1_2/2/index.html.

2. Journal articles, research papers

The Library website at www.libweb.anglia.ac.uk provides access to **databases** containing journal articles, market research reports and company financial information. To access these resources choose Advanced Search, then 'Business' from the drop-down menu next to 'Journal articles, research papers etc'. You can choose human resources from the sub-categories menu. You could also use the 'Database Finder' to go straight to an individual database.

Relevant databases include:

Database	Description
Academic OneFile	Journal and newspaper articles, most in full text (contains the content of Expanded Academic)
Business Source Premier	Journal articles, company profiles & SWOT analyses, country reports, industry profiles, product reviews, and market research reports.
Emerald Fulltext	Full text journal articles back to 1994. Subject coverage spans a spectrum of management disciplines.
Lawtel	Lawtel Employment includes a daily update, case comments, and articles.
LexisLibrary	Employment Practice area for cases, legislation, news, commentary and journals;
UK Newspapers Online	Access to the full text of the Times, Telegraph, Financial Times, Guardian, Independent and associated Sunday papers.

Database	Description
XpertHR	XpertHR is a unique online service providing indispensable information and support for HR professionals
Zetoc	Citation details of almost 15 million article and conference records, the database covers every imaginable subject

You can find specific **journal articles** from the Library website by searching for a particular journal title in 'Journal Finder'. This search includes both our electronic and print journals. To access the electronic journal articles you need to be logged in. Print journals are available in the Journals Collection, arranged alphabetically by title.

Relevant journals include:

- British Journal of Industrial Relations  
- Economic & Labour Market Review 
- Employers' Law 
- HR Magazine 
- Human Resource Development International  
- Human Resource Management Journal  
- Industrial Relations 
- Industrial Relations Journal  
- Industrial Relations Law Reports 
- International Journal of Human Resource Management  
- People Management  
- Personnel Psychology 
- Personnel Review 
- Personnel Today 
- Public Personnel Management 

 = print journal  = electronic journal

Demonstrations of finding both print and electronic journals articles can be found in Pilot, the University Library's online tutorial, at www.libweb.anglia.ac.uk/pilot/module1/1_2/2/index.html

3. Resources from other Libraries

Books and journal articles that are not available either printed or online from any of the University Library sites may be obtained by submitting an Interlibrary loan request. The form can be found by logging into the Library website and then selecting Interlibrary Loan from the left-hand menu. There is a charge of £2 per item.

You may also wish to visit other libraries. See the 'Using other libraries' section of the Library web-site (www.libweb.anglia.ac.uk/helpdesk/others.htm) for details of other libraries that you can visit.

4. Internet Searching

Google Scholar covers peer-reviewed papers, theses, books, abstracts, and other scholarly literature from all broad areas of research. The University Library has now registered its holdings with Google so, **after logging in to the Library website**, its electronic collections can be accessed directly via the Google Scholar interface. It is now possible to search Google Scholar and link directly to the full text of journal articles where they are available at Anglia Ruskin. Additional information is available on our website at www.libweb.anglia.ac.uk/scholar.htm.

When searching the web it is essential that you evaluate the information that you find. Pilot, the University Library's online tutorial, details the criteria you should consider when evaluating information.

www.libweb.anglia.ac.uk/pilot/module3/3_3/index.html

5. Help

Help from the library is available in a variety of ways.

Pilot - Our online information literacy tutorial provides students with the skills and tools to find and manage information effectively. www.libweb.anglia.ac.uk/pilot

Skills@Uni - Each semester the library runs a series of study skills drop-in sessions in conjunction with Student Support Services. These cover topics such as essay writing, evaluating information, and referencing. Details of our up-coming sessions can be found at www.libweb.anglia.ac.uk/helpdesk/train.htm.

AskUS - If you need help or advice about using any of our Library services, you can use the online enquiry form to contact us, or our online chat service for you to ask us library questions in real time during chat service hours. It is available on the Library website at www.libweb.anglia.ac.uk/helpdesk/enquiry.htm.

Enquiry Desk - If you are in the library you can visit the Enquiry Desk for information about our services or help using the library resources.

Appointments - If your enquiry is lengthy/detailed you can make an appointment with a librarian at www.libweb.anglia.ac.uk/bookalibrarian. We can also offer seminars and workshops for small groups, by arrangement.