

Guide to...

Publishing

1. Books and other materials

Use the QuickSearch on the Library Web-site (at <http://www.libweb.anglia.ac.uk>) to find books, individual e-books, e-journals and other items on your subject. You will need to login with your University login username and password to use electronic resources. Useful classmarks or shelf locations for printed books include:

070.5	Publishing
005.52	Publishing software
343.410998	Publishing Law
658	Management
686.2	Printing
686.22544416	Desktop publishing

2. E-Books

Individual e-books are available via Quicksearch, but there are collections of e-books such as: Ebrary, MyiLibrary, Dawsonera and Safari in the Digital Library via the 'Books, e-books' on the left of the library Web-site. Ebrary provides the full text of more than 25,000 e-books, covering most subject areas. MyiLibrary and Dawsonera are growing collections of titles in high demand. Safari includes e-books on desk top publishing.

4. Journals

Under the Digital Library heading, use the 'Journal Finder' on the Web-site to locate individual e-journals. You can also look for articles by searching databases relevant to your subject (see below). Print journals can be found in the Journals Collection, arranged alphabetically by title. A selection of journals is listed below:

The Author (print only)

Bookseller

Editor and Publisher

ForeWord

Journal of Electronic Publishing

Publishers' Weekly

Publishing Research Quarterly

Articles in journals that are not available either in print or online from the University Library can be ordered by submitting an inter-library loan (ILL) request via 'Inter-library Loan' on the left of the library web-site. There is a charge of £2 per item for this service. Details are on the website at: <http://libweb.anglia.ac.uk/services/ill.htm>

5. Databases

The Digital Library at <http://www.libweb.anglia.ac.uk> includes databases containing journal articles and other sources of information. Log in and go to 'Database Finder' or choose 'Advanced Search', then 'Communication and Media' from the drop down menu. Publishing is in the list of sub-categories. Relevant databases include:

Academic OneFile – journal & newspaper articles, most in full text

Box of Broadcasts – an archive of free to air TV & radio programmes

Business Source Premier – journal articles & market research, most in full text

COPAC – references to books and dissertations

Design and Applied Arts Index – references to articles in design & craft journals

Emerald Fulltext – journal articles, most in full text

FAME – UK company information

Google Scholar – links to our full text journal articles

Intute – search for organisations and web-sites in this archive (no longer updated)

JSTOR – archive of full text journal articles

Mintel – UK and some European market research reports

Safari – a collection of e-books on information technology

UK Newspapers Online – newspaper articles in full text

Zetoc – an index of journal article references

6. Research

Current research can be traced by searching for articles in the various databases above and for references to books and dissertations in the database **COPAC**. You can also search for references to dissertations in the **Index for Theses**, which also has a small percentage of full text. Try **Intute** to locate relevant organisations and web-sites.

7. Other Libraries

See the 'Using other libraries' section of the Library web-site (<http://www.libweb.anglia.ac.uk/helpdesk/others.htm>) for details of other libraries that you can visit. You can also request books and articles that are stocked in other libraries by inter-library loan (see above).

8. Help

In the Library - Please ask at the Enquiries Desk (2nd Floor).

Skills@Uni – Each semester the Library runs a series of study skills drop-in sessions in conjunction with Student Support Services. Topics include essay-writing, evaluating information sources and Harvard referencing. Details can be found at <http://libweb.anglia.ac.uk/helpdesk/train.htm>

Pilot - Our online information literacy tutorial provides you with the skills and tools to find and manage information effectively. See <http://libweb.anglia.ac.uk/pilot/>

Ask Us - Details of making enquiries by telephone, e-mail or online chat can be found at <http://libweb.anglia.ac.uk/askus/index.htm>

For detailed help and advice you can contact:

Sue Gilmurray (sue.gilmurray@anglia.ac.uk) Assistant Librarian or

Karen Ready (karen.ready@anglia.ac.uk) Faculty Liaison Librarian or make an appointment via **Book a Librarian** online at:

http://libweb.anglia.ac.uk/bookalibrarian/index_bal.html. Updated: Sept 2011 KR